
PROJECT DETAILS (Attach additional pages if necessary)

Section One – Site Information

Location, size (in acres), and condition of the property.

For each building, provide number of stories, age, condition, and any existing specialized building improvements.

Indicate availability of utilities: Sanitary sewer: Yes No Storm sewer: Yes No Public water: Yes No
Electricity: Yes No Gas: Yes No Telephone: Yes No
Cable Television: Yes No Other Yes No

Describe past and current uses of the site.

Please describe any known environmental contamination and its cause. Attach copies of ALL available environmental reports.

Section Two – Applicant Information

Describe the applicant's capacity to develop and manage the proposed project, including real estate professionals on staff and/or planned use of consultants. If the applicant is a developer, describe real estate development and management experience as it relates to the proposed project.

Section Three – Project Information

Describe in detail the intended redevelopment project (if known), or the applicant's intended actions in connection with the site after the performance of the site assessment.

Will the project involve construction of new building(s) or rehabilitation of existing building(s)? (Include number of buildings and their square footage, the anticipated building occupants, the terms of the leases, and the building improvements, including costs, these occupants will require)

Describe the timeframe for the proposed project.

If applicable, identify local officials and neighborhood organizations in support of and opposed to the project

Support:

Opposition:

Is local government providing any direct financial support or infrastructure improvements to support the project? Yes No Describe.

TOTAL PROJECT COSTS (Indicate the estimated project costs, if known)

Land acquisition	Size in Acres	Cost \$
Existing building acquisition	Square Feet	Cost \$
Site Assessment Costs		Cost \$
Estimated Remediation Costs (if known)		Cost \$
Construction of new building	Square Feet	Cost \$
Rehabilitation of an existing building	Square Feet	Cost \$
Construction of an addition	Square Feet	Cost \$
Improvements	Square Feet	Cost \$
Fees / Other Expenses (legal, financing fees, permits, etc.)		Cost \$
	Total Project Costs	\$

PROJECT FUNDING SOURCES (Describe and attach specifics)

MassDevelopment Request	Amount \$	
Other Public Sources	Amount \$	
Bank Financing	Amount \$	
Equity	Amount \$	
	Total Project Financing	\$

EMPLOYMENT AND PUBLIC PURPOSE

(REQUIRED, Enter the following information to the best of your knowledge, enter "0", if None or Not Applicable.)

Current number of employees: At this site: In the state:

Number of new employees to be hired as a result of this project:

With respect to the new employment attributable to the project, please provide the following: (Job Title, Description, Annual Salary)

MassDevelopment funds projects that produce a significant public purpose. Please describe the public benefit to be derived from your project: (Examples of public purpose benefits include, but are not limited to, job creation or retention, removal or rehabilitation of blighted property, revitalization of a community, bringing a needed service local, and the creation of affordable housing.)

Will any Massachusetts facility be closed or existing employees transferred as a result of the proposed loan? Yes No
If yes, explain.

SUPPLEMENTAL INFORMATION

Please use the box below if additional space is required to answer any question on this form. Specify which question the answer is in reference to.

CERTIFICATION (REQUIRED – By signing this application, the borrower agrees to the following.)

- a) Brownfields Redevelopment Fund Certification – Borrower must agree with all of the following:
- i. Borrower did not own or operate the property at the time of any release of hazardous materials; did not cause or contribute to the contamination;
 - ii. Borrower does not have a familial, direct, or indirect business relationship with a party potentially responsible for the contamination;
 - iii. Borrower is not subject to any continuing enforcement action by the Commonwealth of Massachusetts for the remediation of any contamination, and;
 - iv. The cost of the remediation work is not eligible for funding under the Commonwealth's Underground Storage Tank Fund.
- b) Survival of Representations: The representations included in this application shall survive the closing of the agency financing applied for.
- c) This application constitutes an agreement pursuant to the provisions of M.G.L. Chapter 149, Section 182, whereby any facility financed in whole or part by MassDevelopment is subject to certain voluntary standards of corporate behavior in the event of a plant closing or partial closing as defined in M.G.L. Chapter 151A, Section 71A.
- d) Northern Ireland: The borrower certifies that if it conducts business in Northern Ireland, it does or will do so in accordance with the McBride Principles.
- e) People's Republic of China: Prior to closing, the borrower will be required to make certain certifications and agree to comply with a code of corporate standards relative to any business interest or involvement with or in the People's Republic of China.
- f) The borrower agrees to provide information as to the number of employees in its hire when so requested by MassDevelopment.
- g) The borrower agrees that if it accepts financial assistance from MassDevelopment, it shall include MassDevelopment in any public relations events or materials related to the project, and cooperate with and permit MassDevelopment to publicize its assistance, for marketing and public relations purposes, including but not limited to, signage, press releases, public events, and promotional materials.

(Answer "Yes" or "No" to the following.)

- h) Taxes and Accounting: Has the applicant filed or caused to be filed all required federal, state, and local tax returns, and has it paid or caused to be paid all taxes due and payable? Yes No
- i) Employment Laws: Has the applicant ever been subject to a labor-related enforcement action, violation, or fine from the state or federal government, including citations for any violations of OSHA or of the Americans with Disabilities Act? Yes No
- j) Bankruptcy: Has the applicant ever filed for or been the subject of a petition for bankruptcy or protection against creditors? Yes No
- k) Criminal Convictions: Has the applicant been convicted of a felony under federal or any state law? Yes No
- l) Does the borrower have any contingent liabilities as a result of suits or enforcement actions, etc. currently outstanding or unresolved? Yes No

If the answer to item (h) is No, or the answer to any of items (i), (j), (k), or (l) is Yes, please explain.

IMPORTANT NOTICE

The undersigned hereby represents and certifies to the best of his/her knowledge and belief that the information contained in the foregoing Statement and exhibits or attachments hereto is true and complete and accurately describes the proposed project, and agrees to promptly inform MassDevelopment of any changes in the proposed project which may occur.

Borrower

Title

Signature

Date

ATTACHMENTS TO INCLUDE WITH APPLICATION

- Attach any historic environmental reports on the site (if available)
- Attach a detailed Scope of Services prepared by the LSP for the site assessment
- Include list and status of permitting, zoning, and other public approvals, including agency name(s) (if applicable)
- Attach a summary of qualifications and contact information for all development team members
- Attach a project development schedule and preliminary design materials (if applicable)
- Attach a breakdown of renovation/construction costs (if applicable)

- Attach Term Sheets/Specifics of other sources of project funding (Commercial Bank, Public Sources, etc.)
- Attach a recent photo of the subject property, a site map, and evidence of site control (if available)
- 501(c)(3) Articles of Incorporation (if applicable)

HOW TO SUBMIT THE APPLICATION

PRINT OUT A COPY OF THIS APPLICATION FORM FOR YOUR RECORDS.

Submit the completed and signed application, along with attachments, by one of the following ways: **In Person:** To your Regional Community Development Representative; **By Mail:** Attn: Community Development Division, MassDevelopment, 160 Federal Street, Boston, MA 02110; or, **By Fax:** 617-330-2001.

MassDevelopment's staff is available to answer any questions you may have and assist you in completing this application. If you have questions, please call 800-445-8030.