**M E E T I N G N O T I C E**

Entity: **Board of Directors of**

 **Massachusetts Development Finance Agency**

 **and**

 **MassDevelopment/HEFA Trust**

Date/Time: Thursday, February 14, 2019, 10:00 a.m.

Location: Massachusetts Development Finance Agency

 99 High Street, 11th floor

 Boston, MA 02110

Anticipated topics:

**Minutes**

1. MassDevelopment January 10, 2019 Meeting
2. Executive Session Minutes of January 10, 2019 Meeting

**President / CEO Report**

* Monthly Update

**GENERAL**

1. Finance Programs Update: FY2019 Finance Programs Closed Transactions 1st & 2nd Quarters
2. Grant to Massachusetts Manufacturing Extension Partnership, Inc. (MassMEP)
3. Extensions of Contracts for Technology Partnership Group, Inc., and ADP, Inc.
4. CFO Update: Six-Month Agency Financial Update

**Strategic Planning**

1. MassDevelopment FY2019 Annual Business Plan
2. FY2019 Mid-Year Agency Performance Report

**Marketing / Communications**

1. Media Report (January)

**BOND TRANSACTIONS**

1. Bond Detail Memorandum
* **Bonds: Official Action Approvals**

**Official Action Projects with Volume Cap Requests**

1. Roosevelt Towers Family LLC (Cambridge) – $25,600,000
2. Peace Properties, Inc. (Boston) – $11,500,000
* **Bonds: Final Approvals**

**Final Approval Projects without Volume Cap Requests**

1. Vinfen Corporation (Revised FA) (Various) – $42,900,000
2. The Skating Club of Boston (Norwood) – $25,000,000
3. Governor Dummer Academy (Byfield) – (OA/FA) – $23,500,000
4. Coastline Elderly Services, Inc. (New Bedford) – $5,030,000
5. Hampden Charter School of Science West (West Springfield) – $4,350,000

**STANDING BOARD COMMITTEES**

***Origination & Credit Committee – Chair: J. Blake***

* Report of February 12, 2019 Meeting
* **Lending**
1. Monthly Delegated Authority Report for Loan Approvals
2. First Light Diagnostics, Inc. (Chelmsford) – Emerging Technology Fund II – Working Capital Loan
3. Northgate Meadows, LLC (Leominster) – General Fund – Construction to Permanent Real Estate Loan
* **Community Development**
1. Brownfields Redevelopment Fund – Brownfields Capital Budget Recoverable Grants
2. MassDevelopment HEFA Trust – Community Health Center Grants, 2019 Round – Grant Awards

***Real Estate Development & Operations Committee: – Chair: B. Kavoogian***

* Report of February 12, 2019 Committee Meeting
1. Minutes of January 8, 2019 Meeting
2. Devens and Devens Environmental Updates
3. Site Readiness Program – Approval of FY19 Program Awards (excluding land acquisition applications)
4. Statewide Real Estate Projects Updates

**MISCELLANEOUS**

(*reserved for matters the Chair did not reasonably anticipate at the time of posting)*

* Old Business
* New Business

**EXECUTIVE SESSION**

1. Site Readiness Program – Approval of FY19 Program Awards (land acquisition applications only)
* Real Estate Discussion