**M E E T I N G N O T I C E**

Entity: **Board of Directors of**

**Massachusetts Development Finance Agency**

Date/Time: Thursday, November 8, 2018, 10:00 a.m.

Location: Massachusetts Development Finance Agency

99 High Street, 11th floor

Boston, MA 02110

Anticipated topics:

**MINUTES**

1. October 11, 2018 Board Meeting
2. Devens Residents Session October 11, 2018 Meeting

**PRESIDENT / CEO REPORT**

* Monthly Update

**GENERAL MATTERS**

1. Grant to the Massachusetts Harbormasters Association, Inc. for Port Security

**STRATEGIC PLANNING**

1. MassDevelopment FY2018 Annual Performance Report
2. MassDevelopment FY2019 Annual Business Plan
3. Annual Report of MassDevelopment’s Diverse Business Participation Program for Direct Contracting

**MARKETING/COMMUNICATIONS**

1. Media Report (October)

**BOND TRANSACTIONS**

1. Bond Detail Memorandum

* **Bonds: Official Action Approvals**

**Official Action Project without Volume Cap Request**

1. Hampden Charter School of Science West (West Springfield) – $4,400,000

**Official Action Projects with Volume Cap Requests**

1. Nuestra Comunidad Development Corporation (Boston) – $8,000,000
2. Valley Voces General, Inc. (Holyoke) – $7,600,000

* **Bonds: Final Approvals**

**Final Approval Projects without Volume Cap Requests**

1. CIL Realty of Massachusetts Incorporated (Various) – (OA/FA) – $32,000,000
2. Vinfen Corporation (Various) – (OA/FA) – $30,000,000
3. Emanuel Development Corporation (Boston) – (OA/FA) – $24,800,000
4. South Middlesex Non-Profit Housing Corporation and South Middlesex Opportunity Council, Inc. (Framingham) – (OA/FA) – $19,500,000
5. MetroWest Young Men’s Christian Association, Inc. (Framingham) – (OA/FA) – $7,000,000

**Final Approval Projects with Volume Cap Requests**

1. New 125 Amory Street LLC (Boston) – $37,150,000
2. BH Chestnut Crossing, LLC (Springfield) – $9,190,000
3. HYE Partners, LLC; Pilot Precision Holdings, LLC, d/b/a the duMONT Co.; and Hassay Savage Co., Inc. (Deerfield) – $2,800,000

**STANDING BOARD COMMITTEES**

***Audit & Administration Committee – Chair: TBD***

* Report of November 8, 2018 Committee Meeting

1. Minutes of July 12, 2018 Committee meeting

***Origination & Credit Committee – Chair: J. Blake***

* No Committee Meeting Scheduled
* **Lending**

1. Monthly Delegated Authority Report for Loan Approvals

* **Community Development**

1. Approved Minutes of June 5, 2018 Brownfields Advisory Group Meeting
2. Collaborative Workspaces Grant

* **New Markets Tax Credits**

1. Approved Minutes of February 13, 2018 New Markets Tax Credits Advisory Committee Meeting

***Real Estate Development & Operations Committee: – Chair: B. Kavoogian***

* No Committee Meeting Scheduled

1. Devens and Devens Environmental Updates
2. Statewide Real Estate Projects Updates

**MISCELLANEOUS**

(*reserved for matters the Chair did not reasonably anticipate at the time of posting)*

* Old Business
* New Business

**MassDevelopment/HEFA Trust**

(*reserved for matters to be addressed by the MassDevelopment/HEFA Trustees)*

* Appointment of New Trustee
* Approval of Community Health Centers Grant Program
* Revision of Delegated Loan Authority to Massachusetts Development Finance Agency